

**APPENDIX IV**

**EAST AYRSHIRE COUNCIL**

**CONTRACTING SUB-COMMITTEE OF THE POLICY AND  
RESOURCES COMMITTEE (BUILDING MAINTENANCE)**

**MINUTES OF MEETING HELD IN THE MEETING ROOM, COUNCIL  
HEADQUARTERS, LONDON ROAD, KILMARNOCK ON  
MONDAY 16 JUNE 1997 AT 1400 HOURS**

**PRESENT:** Councillors David Sneller, Eric Jackson, Douglas Reid, David Macrae and Jim Kelly.

**ATTENDING:** David Montgomery, Chief Executive; Barbara Haughan, Director of Support Services; John Hillis, Director of Housing, Charles McIvor, Head of CCT Preparation Unit; Tom Wilkie, Head of Contracting and Technical Services; Julie Armstrong, Senior Administrative Officer and Lesley-Ann Wallace, Administrative Assistant.

**CHAIR:** Councillor David Sneller, Chair.

**EXCLUSION OF PRESS AND PUBLIC**

1. The Sub-Committee resolved "That under Section 50A(4) of the Local Government Scotland Act 1973, as amended, the press and public be excluded from the meeting from the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 9 of Schedule 7A of the Act".

**BUILDING MAINTENANCE MEASURED TERM CONTRACT:  
TENDER EVALUATION REPORT**

2. There was submitted a report dated 16 June 1997 (circulated) by the Director of Support Services which provided members with the results of the tender evaluation process used for the Building Maintenance Measured Term Contract which was subjected to competitive tendering in accordance with CCT legislation.

In introducing the report the Head of the CCT Preparation Unit intimated that in paragraph 6.16 the reference to 25% should read up to 25%. It was also pointed out that Paragraph 9.3 bullet point 2, the appointment of a Qualified Health and Safety Officer would be on a full-time basis.

Having noted the above, it was agreed to recommend to the Special Policy and Resources Committee to be held on 17 June 1997 that the contract be awarded to the Department of Commercial Operations - Direct Labour Organisation, Council Headquarters, London Road, Kilmarnock, for a period of four years from 1 July 1997 - 2001 with a possible extension of one year to 30 June 2002.

Councillor Reid joined the meeting during discussion of the above item.

The meeting terminated at 1445 hours.